



**PADMABHUSHAN VASANTDADA PATIL PRATISHTHAN'S
COLLEGE OF ENGINEERING**

TRUST REGD. NO. F 6736 (MUMBAI)

NBA ACCREDITED COURSES : (During 15.03.2012 to 14.03.2015) COMP. ENGG./ ELEX. ENGG. / EXTC. ENGG./ I.T.
(F.No 28-110 / 2010 - NBA Dated 02/04/2012)

IQAC Minutes of Meeting-1

Date:03/07/2017

Meeting Information			
Objective:	Planning for Academic year 2017-18 and IQAC Formation, Its Strategies & Processes for Academic year 2017-18		
Date:	03/07/2017	Location:	Board Room
Time:	4.00PM	Meeting Type:	IQAC
Called By:	The Principal	Facilitator:	The Principal
Timekeeper:	Ms.Megha Bhise	Note Taker:	Ms.Megha Bhise
Submitted by:	Mr.Vijay Salke	Approved by:	Management
Attendees:	Chair Person:- Dr.Alam N.Shaikh(Principal) Teaching Faculties:- <ol style="list-style-type: none">1. Dr.Prashant Sonare2. Prof. Vijay Salke3. Dr.Mahavir Devmane4. Dr.Namdeo More5. Prof. Rajesh Morey6. Prof. Prachi Godbole7. Prof. Nilima Zade8. Prof.Supriya Chaudhary9. Prof Vibha Kulkarni10. Prof.Neeta Vanage11. Prof.Rajesh B.Khotre12. Prof.Vinod Alone13. Prof.Manjiri Pathak14. Prof.Asha Rawat15. Prof.Suvarna Bhise16. Prof Arti Kurkure17. Prof.Shiney Saju18. Prof.A.Y.Shete19. Prof.Nilesh Nagrale20. Prof.Sailakshmi Parvathi21. Prof Sachin Barhate22. Prof.Medha Kulkarni23. Prof.Prachi Kshirsagar24. Prof.Atul Shintre25. Prof.Pramod Bhavarthe26. Prof Neeta Nambodari27. Prof.S.N.Deshpande28. Prof.Geetanjali Korgaonkar29. Prof.Kavita Wagh30. Prof.Rajeev Tawde Administrative Staffs:- <ol style="list-style-type: none">1. Mr.Shailesh Mokashi		



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	<ol style="list-style-type: none"> 2. Mr.Varun Desai 3. Mr.Maruti Shitole 4. Ms.Sheetal Kamble 5. Mr.Bhimrao Pawar 6. Mr.Anil Mokashi 7. Mrs.Jayashree Jadhav 		
Agenda Items			
1	Plan of action for Academic year 2017-18		
2	Plan of IQAC Formation,Its Strategies & Processes for Academic year 2017-18		
Discussion			
<ul style="list-style-type: none"> • It is decided to conduct the orientation program for all subjects in the first week of July,2017 at Departmental level. • It is decided to prepare the course file by each teaching faculty member for his subject ready before the commencement of the semester. • Internal assessor panel comprising of Deans,HODs and Senior Faculties is formed which monitors every lecture and practical of all classes.Those who shows negligence disciplinary action is taken against them.The focus has been to ensure that no class gets cancelled or that at the end of the term the required numbers of sessions in each course/ program/ school are held as per schedule. • It is decided to make some rules for students and staffs who come late in the institute. • To conduct Bridge course for each subject to enhance students skills and to bridge the gaps if any. • A Research Committee was set up to organize/supervise research related activities in the college involving and benefitting both students and faculty.The Dean R & D Prof.Pramod Bhavarthe was appointed as a convener for the same. • It is decided to go for NAAC Accreditation of the Institute in the next calendar year. • For that it is decided to first form the Internal Quality Assurance Cell (IQAC) in the Institute. • The Quality Assurance Strategies and Processes has been discussed in the meeting. • It is emphasized on teaching learning process, structures & methodologies of operations and learning outcomes. • It is also discussed on the various Quality Initiatives to be taken care in the academic year 2017-18 • It is resolved to have Yoga Session for all staffs and to have one hour slot in time table for the students. • It is suggested to make paperless and plastic free campus. • For an effective waste disposal system in college, two garbage bins will be placed together at strategic places-biodegradable waste and nonbiodegradable waste. • The meeting ended with the National Anthem. 			
New Actions			
	Responsible	Due Date	
1	Orientation Program	All HODs	First week of July,2017



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2	Course file preparation	All HODs	First week of July, 2017
3	Conduction of Bridge Courses	All HODs	First or Second week of July, 2017
4	Research Committee	The Principal	14/07/2017
5	IQAC Formation	The Principal	17/07/2017
6	Creation of Yoga Center	Mr. Subhash Jadhav	25/07/2017



Chair Person

Dr. Alam N. Shaikh

Principal

Padmabhushan (Vasantdada) Patil Pratishthan's
College of Engineering
Sion, Chunarbhatti,
MUMBAI - 400 022.